



CRIME ALERT



ATTENTION: **DELIVERY WORKERS**

SUGGESTED PROTOCOL FOR DELIVERY WORKERS

1. Have caller ID to identify all deliveries.
2. Check to ensure that the delivery address is a legitimate address. **Beware of vacant properties.**
3. Before leaving place of business, call customer number back to verify address and order.
4. Contact the customer before exiting your vehicle to ensure that the address is valid and have customer turn on an outside light.
5. Be aware of surroundings. Survey area upon approach and before exiting vehicle. **If it looks suspicious, go with instinct and remove yourself from potential threat area.**
6. If possible, alert your business when you arrive and leave location via text or phone call.
7. Do not display cash, cell phones, or other electronic devices when exiting your vehicle or leaving location. Remain alert and aware of surroundings.
8. **Do not leave vehicle running.**
9. Maintain a database of known customers as well as suspicious numbers and addresses.

Here are a few ways to help prevent robberies:

- Know the area you're going to deliver
- Call back numbers to verify location
- Carry only enough money to make small change
- Let customers know delivery persons will not accept large bills.
- Trust your instincts, if you think something/someone makes you feel uneasy, AVOID the situation and leave as soon as possible.
- If possible, have someone else go along with delivery person.
- If possible, consider only accepting electronic payments over the phone.

If a robbery happens...

- **NEVER REFUSE A ROBBER.** Give them what they want.
- **CALL 911** immediately when safe.
- **OBSERVE.** The description of the suspect you give to police may be the only information police have to go on.
- Remember everything you can about the robber and crime itself. Scars, tattoos, accents, anything unusual.
- Try to observe direction of travel the robber took to leave the scene. Also if they fled on foot or in a vehicle.

To report suspicious activity, **call 911**. If you have information regarding a crime, call NWDD at 215-686-3354, or make an anonymous tip at **215-686-TIPS** or email: TIPS@PhillyPolice.com

P/O Raubert Hicks #3278, Crime Prevention Officer: 215-685-2147, Raubert.Hicks@phila.gov
<https://phillypolice.com/districts/14th> for more information on events or meetings